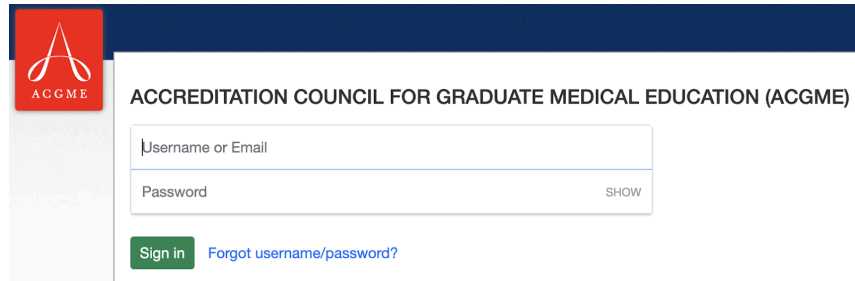


How to log procedures on ACGME?

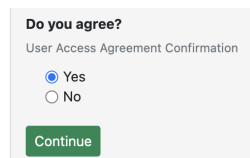
1. Go to www.acgme.org/connect.
2. Sign up for **ACGME** account



The screenshot shows the ACGME login page. On the left is the ACGME logo. On the right, the text reads "ACCREDITATION COUNCIL FOR GRADUATE MEDICAL EDUCATION (ACGME)". Below this is a login form with fields for "Username or Email" and "Password". A "SHOW" link is next to the password field. At the bottom of the form are two buttons: "Sign in" and "Forgot username/password?".

a.

3. Agree to the User Access Agreement Confirmation

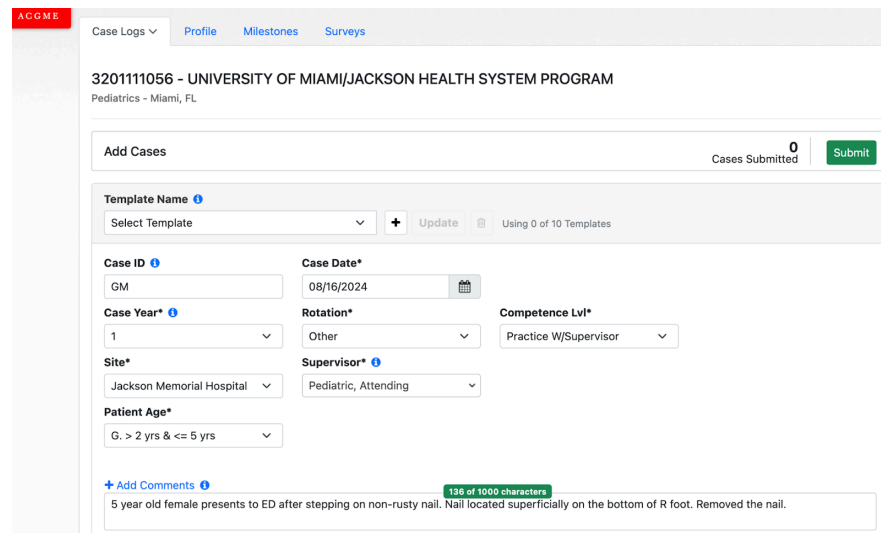


The screenshot shows a "Do you agree?" dialog box for "User Access Agreement Confirmation". It has two radio buttons: "Yes" (selected) and "No". Below the buttons is a green "Continue" button.

a.

4. Complete the following information for each case:

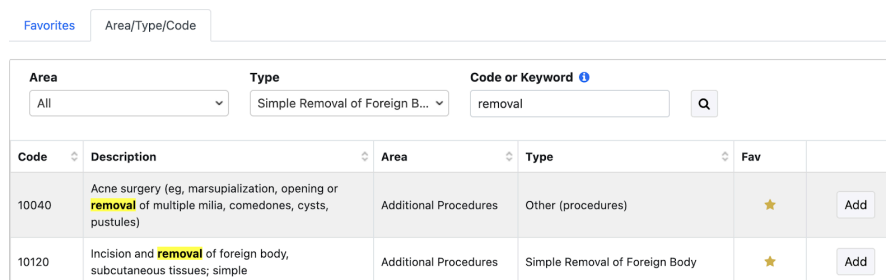
- a. Case ID = identifying info for patient, can put initials (Anna Suarez = AS)



The screenshot shows the ACGME Case Log form. At the top, there's a navigation bar with "Case Logs", "Profile", "Milestones", and "Surveys". Below this is the case title "3201111056 - UNIVERSITY OF MIAMI/JACKSON HEALTH SYSTEM PROGRAM" and "Pediatrics - Miami, FL". The form has a "Add Cases" section with a "Cases Submitted" counter at 0 and a "Submit" button. Below this is a "Template Name" section with a "Select Template" dropdown, an "Update" button, and a note "Using 0 of 10 Templates". The main form fields include: "Case ID" (GM), "Case Date*" (08/16/2024), "Case Year*" (1), "Rotation*" (Other), "Competence Lvl*" (Practice W/Supervisor), "Site*" (Jackson Memorial Hospital), "Supervisor*" (Pediatric, Attending), and "Patient Age*" (G. > 2 yrs & <= 5 yrs). At the bottom, there's a "Add Comments" section with a text area containing "5 year old female presents to ED after stepping on non-rusty nail. Nail located superficially on the bottom of R foot. Removed the nail." and a character count "136 of 1000 characters".

i.

- b. Find the "Type" and insert a Keyword for the logged procedure and click on "Add" for at least 1



The screenshot shows the ACGME Favorites/Keywords page. At the top, there's a navigation bar with "Favorites" and "Area/Type/Code". Below this is a search bar with "Area" (All), "Type" (Simple Removal of Foreign B...), and "Code or Keyword" (removal). Below the search bar is a table with columns: "Code", "Description", "Area", "Type", "Fav", and "Add". The table contains two rows: one for "10040" (Acne surgery) and one for "10120" (Incision and removal of foreign body).

Code	Description	Area	Type	Fav	Add
10040	Acne surgery (eg, marsupialization, opening or removal of multiple milia, comedones, cysts, pustules)	Additional Procedures	Other (procedures)	★	Add
10120	Incision and removal of foreign body, subcutaneous tissues; simple	Additional Procedures	Simple Removal of Foreign Body	★	Add

- c. Click **Submit**