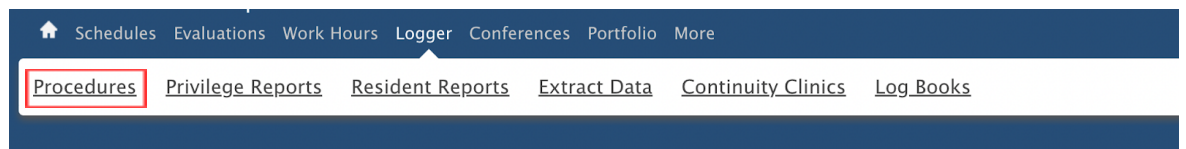


How to log procedures on New - Innovations?

1. To log procedure, click on Logger → Procedures



a.

- i. Complete the information requested as below:

The screenshot shows the 'Log Procedure' form. The form is titled 'Log Procedure' and has tabs for 'Add', 'Confirm', and 'View'. The 'Add' tab is active. The form contains several sections: 'Patient' (with fields for Gender, Age, and Complication), 'Procedures/Diagnoses' (with fields for Date Performed, Location, Group, CPT® Code, Procedure, Supervisor, Role, ICD Code, and Diagnosis), and a 'Comments' section at the bottom. The 'Add' button is located at the bottom left of the form.

- b. Make sure to click on **Save & Retain** to log your procedure

The screenshot shows the 'Log Procedure' form with the 'Procedures/Diagnoses' section filled out. The 'Date Performed' is 9/19/2024, 'Location' is Academic Half Day Conference, 'Group' is All Procedures, 'CPT® Code' is empty, 'Procedure' is Arterial Puncture, 'Supervisor' is Ajegowda, Ashwini, 'Role' is Performed procedure, 'ICD Code' is empty, and 'Diagnosis' is empty. The 'Add' button is at the bottom left. The 'Comments' section is at the bottom, with a 'Remaining Characters: 3,500' indicator. At the very bottom, there are three buttons: 'Save', 'Save & Retain' (highlighted with a red box), and 'Cancel'. A 'View Log Listing' link is also present at the bottom right.